

DRAFT MINUTES
LOCAL HUMAN RIGHTS COMMITTEE OF NVTC
Meeting May 2, 2013

Members Present: Peter Black, Joe Caturano, Ron Kerns, Judy Regner, Susan Haenisch, Helen Adamchak, Tony Grimm, Rev. Gerald Vaiden, Tracy Self

Absent: Valerie Burton, Rev. Gerald Vaiden

Also Present: Tim Simmons, Advocate

The Committee met in the Executive Conference Room of Building One at the Northern Virginia Training Center. Members began gathering shortly before 10:00 AM, and at 10:05 AM, Chair, Peter Black called the meeting to order and opened the public comment period. Peter announced another delay for the scheduled photo of the Committee until next month since Valerie and Rev. Vaiden would not be available today. He indicated, too, that the Committee would need to review today, as proposed by social worker Nina Foucheux, an Authorized Representative Next Friend request on behalf of a NVTC resident. Included in the proposal was a request that the Committee make a written recommendation to the jurisdiction proposed for transfer of the NVTC resident to a community home.

Ron Kerns informed the Committee that he may have a person to propose for Committee membership. He will get an application to her.

Peter requested a motion to revise the agenda so that Nina Foucheux and the proposed Authorized Representative would meet with the Committee at 11:30 in place of the time originally scheduled for the group photo. The motion was made and voted upon to approve the change to the agenda.

In the absence of public participation, at 10:29 AM, Peter closed the public comment period. He requested a motion and vote to approve the April minutes. These were approved for entry into record with one spelling correction, again the corrected spelling of Sue Haenisch's name.

Peter asked Committee members for a motion to move into executive session, pursuant to Virginia Code section 2.2-3 711A to hear the Critical Incidents Report. There are no Abuse/Neglect allegations noted and no Advocate's Report. Debra Vought arrived and proceeded to give the Critical Incidents Report and her responses to questions from the Committee pertaining to her April report. Four PICA incidents were noted.

At 11:08 PM, the Committee moved and voted to exit executive session, each member certifying that they "heard, discussed or considered only public matters lawfully

exempted from the open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.”

Tim Simmons reminded members that the Virginia State HRC was requesting that LHRC members respond to their questionnaire. He will resend the questions to members.

Joe Rajnic joined the meeting to review Instruction #5004, Levels of Residence Supervision. Joe offered an overview of the levels of supervision for residents both in the home and off campus, including the recent changes proposed for the instruction document.

Following Joe’s report, the Committee was joined by Social Worker Nina Foucheux, Director of Social Work Deborah Bumbaugh, and proposed Authorized Representative Greg Willis. A motion was made and approved to move back into executive session pursuant to the aforementioned Virginia Code to review the request for the Authorized Representative Next Friend application.

Following Nina’s presentation, the Committee voted to exit executive session, each member certifying that they “heard, discussed or considered only public matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.”

With the appropriate motion and second, the Committee approved the Authorized Representative Next Friend proposal for the previously mentioned NVTC resident at the time of discharge from the Training Center to the Community Home. The Committee agreed to send a letter to the LHRC in the jurisdiction of the community placement, recommending that the Authorized Representative Next Friend be reappointed for the resident at the time of his discharge from the Training Center.

Meeting adjourned at 12:42 PM.

Respectfully submitted,

Tracy Self, Recording Secretary

Peter Black, Chairman